



中軟國際

CHINASOFT INTERNATIONAL LIMITED

中軟國際有限公司\*

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code / 股份代號: 354)

## NOTIFICATION LETTER 通知信函

25 April 2022

Dear Non-Registered Holder(s) <sup>(Note 1)</sup>,

**Chinasoft International Limited (the "Company")**

**- Notification of Publication of 2021 Annual Report, Circular and Notice of Annual General Meeting (the "Current Corporate Communications")**

English and Chinese versions of the Current Corporate Communication are available on the Company's website at [www.chinasofti.com](http://www.chinasofti.com) and are also available on the website of The Stock Exchange of Hong Kong Limited at [www.hkexnews.hk](http://www.hkexnews.hk).

If you would like to receive the Current Corporate Communication in printed form, please complete the Request Form on the reverse side of this letter and sign and return it by post or by hand to the Company c/o the Company's share registrar in Hong Kong (the "Hong Kong Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. If you post your reply in Hong Kong, you may use the mailing label in the Request Form and need not affix a stamp on the envelope when returning your Request Form. Otherwise, please affix an appropriate stamp. You may also send an email with a scanned copy of the Request Form to [chinasoft.ecom@computershare.com.hk](mailto:chinasoft.ecom@computershare.com.hk). The Request Form may also be downloaded from the Company's website at [www.chinasofti.com](http://www.chinasofti.com) or the website of The Stock Exchange of Hong Kong Limited at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any questions in relation to this letter, please call the telephone hotline of the Hong Kong Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

Yours faithfully,

For and on behalf of

**Chinasoft International Limited**

**Dr. Chen Yuhong**

Chairman and Chief Executive Officer

*Note 1: This letter is addressed to the Non-Registered Holder(s) of the Company, whose shares are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that they wish to receive the Company's Corporate Communications <sup>(Note 2)</sup>. If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form on the reverse side.*

*Note 2: Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

\* For identification purpose only

各位非登記持有人 <sup>(附註 1)</sup>：

**中軟國際有限公司\* (「本公司」)**

**- 2021年年報、通函及股東週年大會通告 (「本次公司通訊」) 之發佈通知**

本公司的本次公司通訊中、英文版本已上載於本公司網站 ([www.chinasofti.com](http://www.chinasofti.com)) 及香港交易所披露易網站 ([www.hkexnews.hk](http://www.hkexnews.hk))，歡迎查閱。

如閣下欲收取本次公司通訊之印刷本，請閣下填妥在本函背面的申請表格，並在申請表格上簽名，然後把申請表格寄回或親手交回香港中央證券登記有限公司(「香港證券登記處」)，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。倘若閣下在香港投寄，可使用申請表格內的郵寄標籤寄回，而毋須在信封上貼上郵票；否則，請貼上適當的郵票。閣下亦可把已填妥之申請表格的掃描副本電郵至 [chinasoft.ecom@computershare.com.hk](mailto:chinasoft.ecom@computershare.com.hk)。申請表格亦可於本公司網站 ([www.chinasofti.com](http://www.chinasofti.com)) 或香港交易所披露易網站 ([www.hkexnews.hk](http://www.hkexnews.hk)) 內下載。

閣下如有任何與本函內容有關的疑問，請致電香港證券登記處電話熱線 (852) 2862 8688，辦公時間為星期一至星期五 (公眾假期除外) 上午 9 時正至下午 6 時正。

代表

**中軟國際有限公司\***

主席兼首席執行官

陳宇紅博士

謹啟

2022 年 4 月 25 日

*附註 1: 本函件為致本公司之非登記持有人。該等人士的股份存放於中央結算及交收系統(中央結算系統)，並且他們已經通過香港中央結算有限公司不時向本公司發出通知，表示欲收取本公司之公司通訊 <sup>(附註 2)</sup>。倘閣下已出售或轉讓所持有的本公司股份，則無需理會本函件及其背頁的申請表格。*

*附註 2: 公司通訊指本公司發出或將予發出以供其任何證券的持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於：(a) 董事會報告、年度財務報表連同核數師報告以及(如適用)財務摘要報告；(b) 中期報告及(如適用)中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。*

\* 僅供識別



## Request Form 申請表格

To: **Chinasoft International Limited (the "Company")**  
(Stock Code: 354)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East,  
Wanchai, Hong Kong

致: **中軟國際有限公司\* (「本公司」)**  
(股份代號: 354)  
經 香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We would like to receive the **CURRENT and ALL FUTURE** Corporate Communications<sup>^</sup> of the Company in the manner as indicated below:  
本人/吾等希望以下列方式收取 本公司之**本次及將來所有**公司通訊<sup>^</sup> :

(Please mark a "X" in **ONLY ONE** of the following boxes)  
(請僅在下列其中一個空格內劃上「X」號)

- the **printed English version ONLY** ; OR  
僅英文印刷版本; 或
- the **printed Chinese version ONLY** ; OR  
僅中文印刷版本; 或
- both printed English and Chinese versions.**  
同時英文及中文印刷版本。

Name(s)<sup>#</sup>  
姓名<sup>#</sup>

Signature(s)  
簽名

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Address<sup>#</sup>  
地址<sup>#</sup>

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact telephone number  
聯絡電話號碼

Date  
日期

<sup>#</sup> You are required to fill in the details if you download this Request Form from the Company's website or the HKEX's website.  
假如 閣下從本公司網站或香港交易所網站下載本申請表格, 請必須填上有關資料。

Notes 附註:

- Please complete all your details clearly.  
請 閣下清楚填妥所有資料。
- This Request Form is to be completed by the non-registered holders of the Company, whose shares are held in the Central Clearing and Settlement System (CCASS) and who have notified the Company from time to time through Hong Kong Securities Clearing Company Limited that they wish to receive the Company's Corporate Communications.  
本申請表格應由本公司非登記持有人填寫。該等人士的股份存放於中央結算及交收系統(中央結算系統), 並且他們已經透過香港中央證券登記有限公司不時向本公司發出通知, 表示欲收取本公司之公司通訊。
- Any form with more than one box marked "X", none of the box marked "X", with no signature or otherwise incorrectly completed will be void.  
如在本表格作出超過一項選擇(X)、或未有作出選擇(X)、或未有簽署、或填寫不正確, 則本表格將會作廢。
- The above instruction will apply to the **CURRENT and ALL FUTURE** Corporate Communications of the Company to be sent to you until you notify the Company c/o Computershare Hong Kong Investor Services Limited, to the contrary or unless you have at anytime ceased to have any shareholding in the Company.  
上述指示適用於本公司**本次及將來**發送予 閣下之**所有**公司通訊, 直至 閣下就另外之安排透過香港中央證券登記有限公司向本公司發出通知或 閣下在任何時候停止持有本公司的任何股份。
- For the avoidance of doubt, the Company does not accept any special instructions written on this Request Form.  
為免存疑, 本公司概不接受於本申請表格上書寫之任何特定指示。

<sup>^</sup> Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
公司通訊指本公司發出或將予發出以供其任何證券的持有人或投資大眾參照或採取行動的任何文件, 其中包括但不限於: (a) 董事會報告、年度財務報表連同核數師報告以及(如適用)財務摘要報告; (b) 中期報告及(如適用)中期摘要報告; (c) 會議通告; (d) 上市文件; (e) 通函; 及 (f) 代表委任表格。

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## Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼: 37

Hong Kong 香港

Please cut the mailing label and stick it on an envelope  
to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回本申請表格時, 請將郵寄標籤剪貼於信封上。  
如在本港投寄, 閣下無需支付郵費或貼上郵票。

## Get in touch with us 與我們聯繫

Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact

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